

Agenda

December 14, 2022

BOARD OF TRUSTEES: Sara Irish, President; Andrea Cobb, Vice President; Donna LaFrance, Trustee; Theresa Pan Hosley, Trustee; J. Manny Santiago, Trustee

MEETING LOCATION:

Wheelock Library, 3722 N 26th St, Tacoma, WA 98407

CALL TO ORDER

LAND AND CULTURAL HISTORY ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

RESOLUTION 22087

1. Minutes of the October 15, 2022, Board Study Session
2. Minutes of the October 19, 2022, Board Regular Meeting
3. Financial Report for October and November 2022
4. HR Report for October 2022 and November 2022
5. Library Services Report for October 2022 and November 2022

PAYMENT OF BILLS

RESOLUTION 22088: Payment of Bills Per Vouchers – Authorization

The Board authorizes the payment of bills per voucher as presented, and further, the Board approves and ratifies the checks issued in October and November 2022 by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

RESOLUTION 22089: Ratify Recurring Monthly Expenditures – Approval

The Board approves and ratifies the October and November 2022 payments for the City of Tacoma services provided to Tacoma Public Library, as presented.

PUBLIC COMMENTS

The Library Board of Trustees accepts written and verbal public comments.

Written comments may be submitted to lware1@tacomalibrary.org until 5 p.m. on the day of the scheduled Board meeting.

Those wishing to comment in person must be present at the Board meeting and sign up for public comment. Commenters are allotted three minutes.

STAFF RECOGNITION

November and December 2022 anniversaries

DISCUSSION ITEMS

1. City of Tacoma Classification and Compensation Study – Shelby Fritz, Human Resources Director, City of Tacoma

NEW BUSINESS

RESOLUTION 22090: Request the Board recognizes a generous donation of \$170.00 from Rod and Tracy Koon for use by the NW Room.

RESOLUTION 22091: Request the Board approves a Preferred Vendors list for Library Materials costing more than \$100,000 per vendor per year for the fiscal year 2023.

RESOLUTION 21092: Request the Board approves the 2023 Regular Board Meeting Schedule, as presented.

RESOLUTION 21093: Request the Board approves the 2023 holiday closures, as presented.

RESOLUTION 21094: Request the Board approves the 2023 systemwide closures for TPL All Staff In-Service Training Days, as presented.

RESOLUTION 21095: Request the Board adopts the 2023-2024 Biennial Budget and incorporated annual budgets in the amount of \$35,515,754, including the Biennial Trust Fund Budget, as presented.

RESOLUTION 21096: Request the Board approve wage increases for classifications represented by Teamsters Local 117, as presented.

RESOLUTION 21097: Request the Board adopt the letter of agreement between Tacoma Public Library and Teamsters Local 117 for wage adjustments for Network & Systems Administrator and Information Technology Manager classifications as presented.

RESOLUTION 21098: Request the Board adopt the revised Compensation Plan for Non-Represented Classifications, as presented (#10.09), effective Jan 2, 2023

RESOLUTION 21099: Request the Board adopts the 2023 Non-Represented Wage Scales (Exhibit A) and authorizes staff to transition current staff members to the proposed structure by:

- Placing staff at the step closest to and higher than their current step, effective Jan 2, 2023.
- Authorizing a one-time lump sum payment for eligible employees who will receive less than a 5% increase in pay as of January 2, 2023.
- Maintaining staff anniversary dates as-is for the purpose of annual step considerations

DIRECTOR'S REPORT

TRUSTEES REPORT

EXECUTIVE SESSION: Performance Review of Public Employee

ADJOURNMENT

The next regular Board Meeting will occur on Wednesday, January 18, 2023, at 5:30 p.m. at the Moore Library, 215 South 56th Street, Tacoma, WA 98408.